

## Record of executive decisions – Joint working

### THE CHESTERFIELD AND DISTRICT JOINT CREMATORIUM COMMITTEE

Chesterfield Borough Council (CBC), Bolsover District Council (BDC), North East Derbyshire District Council (NEDDC)

The Chesterfield and District Joint Crematorium Committee			Date of Decision 24/05/22
Title Reference: Accounts for the Year Ended 31 March, 2022			
Key Decision: Yes			
Report and Background papers		Public/Exempt: Public	
Decision Status	General Urgency	N/A	Authorised By: N/A
Record of Decision:			
<b>RESOLVED –</b>			
<ol style="list-style-type: none"> <li>1. That the report be noted and the Statement of Accounts be approved.</li> <li>2. That the carry forward requests be approved.</li> <li>3. That the re-distribution to the three constituent authorities be approved</li> </ol>			
Reasons for Decision:			
<ol style="list-style-type: none"> <li>1. To ensure that Joint Committee approves the Statement of Accounts for 2021/22 and that a balanced revenue budget is maintained for 2022/23.</li> </ol>			
Alternative options considered and rejected (if any)			
N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 30/05/22			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer Telephone: 01246 345273 Email: <a href="mailto:amanda.clayton@chesterfield.gov.uk">amanda.clayton@chesterfield.gov.uk</a>			

The Chesterfield and District Joint Crematorium Committee			Date of Decision 24/05/22
Title Reference: Bereavement Services Manager's Report			
Key Decision: No			
Report and Background papers		Public/Exempt: Public	
Decision Status	General Urgency	N/A	Authorised By: N/A
Record of Decision:			
<b>RESOLVED –</b>			
<ol style="list-style-type: none"> <li>1. That the report be noted and delegated authority be given to the Manager to review and then implement through delegation the outcome of the JE review the Job Description and Person Specification of the Seasonal Gardener Position.</li> <li>2. That approval be given for the Manager to enter into a procurement exercise through the Lead Authority's ProContract System for the purchase of additional CCTV and lighting and funds be allocated from reserves to cover the costs of these improvements</li> </ol>			
Reasons for Decision:			
<ol style="list-style-type: none"> <li>1. To develop the Crematorium Staff and provide further resilience over the Winter 22/23 and future.</li> <li>2. To improve the security and safety of staff and visitors whilst making the crematorium a more welcoming place during the Winter Months.</li> </ol>			
Alternative options considered and rejected (if any) N/A			
Declarations of interests: None			
Decision subject to call-in:	BDC	N	
	CBC	N	
	NEDDC	N	
Date Record Issued: 30/05/22			
Contact Officer: Amanda Clayton, Democratic and Scrutiny Officer Telephone: 01246 345273 Email: <a href="mailto:amanda.clayton@chesterfield.gov.uk">amanda.clayton@chesterfield.gov.uk</a>			

## Notes to Record of Decision (Joint Working):

### CBC - CALL-IN REQUESTS

*The implementation of certain decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer either by telephone, fax, email or in writing **not later than 5.00 pm on the day following the date of the Chesterfield and District Joint Crematorium Committee meeting**. Any decisions so suspended shall not be capable of implementation for a period of **five calendar days** from the date of the Joint Board meeting. During the call-in period a request may be made in respect of any decision so suspended by not less than one quarter of the total membership of the Overview and Performance Scrutiny Committee. To do this you will need to notify the Monitoring Officer in writing, by fax or by email by 5.00 pm on the date being five days following the day of the Chesterfield and District Joint Crematorium Committee meeting.*

### BDC - CALL-IN REQUESTS

*All Key Decisions come into effect **five working days** after the meeting unless three members give notice in writing to the Governance Manager requesting to call in the decision. The call-in request should be on a **completed 'call-in' request form and include the names and signatures of the three signatories**, the decision making principles it is believed have been breached and also the reasons for this. Non Key Decisions may not be called in.*

### NEDDC - CALL-IN REQUESTS

*The implementation of key decisions is suspended until the call-in period has expired without a call-in being validly invoked. The call-in period is **five working days** after the publication of this decision. During the call-in period the Chair or Vice Chair together with three other members of any Overview and Scrutiny committee may object to a key decision and call it in. The call-in request should be on a **completed 'call-in' request form** Non-Key decisions cannot be called in at North East Derbyshire District Council.*